



Logan County Soil and Water Conservation District
1650 5th Street Road - Lincoln, IL 62656 – Phone (217) 735-5508 Ext.3

Logan County SWCD Board Meeting Minutes 8/15/2019

The May-June-July 2019 meeting of the Logan County Soil and Water Conservation District Board was held on August 15, 2019 in the Lincoln USDA Service Center at 1650 5th Street, Lincoln, Illinois.

Directors present were: Doug Thompson-Chairman, Cheryl Baker-Vice Chairperson, Dean Sasse-Sec.-Treas., Kent Kleinschmidt and Dave Allspach.

District staff present: Steve Bracey, RC

NRCS staff: Jamie Thompson – Soil Conservationist (SC), absent

The meeting was called to order at 7:34 A.M. by Chairman Thompson.

Secretary Report: Board members reviewed the minutes from the May 7, 2019 board meeting. Kent Kleinschmidt moved to approve the minutes. Dave Allspach seconded the motion. The motion was approved.

Treasurer's Report: Board members reviewed the balance sheet and general ledger for May, June, July and August to date. All financial statements were emailed previously. Dave Allspach moved to approve the treasurer's report as presented. Kent Kleinschmidt seconded. The motion was approved.

Staff reports: Jamie Thompson, SC, submitted a written report and Steve shared it with the Board. She has been working on securing engineering job approval. She has helped conduct field surveys on several waterways and has been working on the design process with Sangamon County technician Shawn Wilken and Steve. She has also assisted Menard County with their compliance reviews. She has also been busy with area training and the EQIP planning and ranking process. A written copy of her report will be put on file.

Steve Bracey, RC, reviewed his written report with the Board. He reported that he has been working on waterway designs for CRP. He has completed all the survey work on the CRP waterway workload and completed designs for 22.6 acres since the last board meeting. He attended a meeting held at the Jeff Martin farm with Rep. Tim Butler. He also has attended training on the new Conservation Desktop program that will replace toolkit. A copy of his written report will be put on file.

Correspondence: None

Old Business:

- A. Summer Conference – Steve, Dave and Doug attended the summer conference and gave a short report. Topics covered at the conference included: STAR program, FOIA, Soil Health, Cover crops and solar farms.
- B. Cover crop program update – Steve reported that 3 people signed up for fall cover crops.

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- C. State Cost Share program – Steve reported 5 applications had been signed up for Nancy Puls, Don Peasley, Hubert Rankin, Rick McKown and Kathryn Thompson. Dave Allspach moved to approve these contracts along with the 3 cover crop contracts. Kent Kleinschmidt seconded the motion. Motion carried.

New Business:

- a. Time Sheets – Cheryl Baker reviewed Steve’s time sheets. Dean Sasse moved to approve the time sheets as reviewed. Dave Allspach seconded. Motion was approved.
- b. Approval of CRP contracts – See attached list. Cheryl Baker moved to approve the contracts. Dean Sasse seconded the motion. Motion was approved.
- c. FY19 Partners for Conservation Practice Component Cost List – Dean Sasse moved to adopt the list. Kent Kleinschmidt seconded the motion. The motion was approved.
- d. NRCS Contribution Agreement update – Steve informed the board that we have received \$3138 for the admin portion of the contract but nothing yet on the CRP technical work that has been done. \$21,405 has been vouchered to date with approximately \$7987 expected to be vouchered in August and September.
- e. Internal Control Checklist – The Board reviewed the checklist. Dean Sasse moved to approve. Dave Allspach seconded. Motion carried.
- f. FY19 Annual Financial Report IDOA – Steve reviewed the FY19 profit and loss statement and the AFR. Dave Allspach moved to accept and approve the report. Kent Kleinschmidt seconded. Motion carried.
- g. Comptroller Annual Financial Report – Steve reviewed the report with the Board. Dean Sasse moved to approve the report. Cheryl Baker seconded. Motion was approved.
- h. Review FY20 Budget – Steve reviewed the budget. Most of the figures are based on past performance of programs. Although the Legislature has SWCD’s in the budget, we won’t know for sure until out allocation reaches our account. That allocation is critical to having a balanced budget.
- i. Computer purchase- Steve’s computer is 6 years old and our IT person informed him that we should be considering a new purchase. Steve will keep the board informed of the computer status.
- j. RC FY19 travel expense – Dave Allspach moved to approve the \$85.01 travel expense for Steve. Kent Kleinschmidt seconded. Motion was approved.
- k. RC contract – Steve’s contract expires August 31, 2019. Cheryl Baker moved to extend Steve’s contract to December 31, 2019. Dave Allspach seconded. The motion carried.

Adjournment: Dean Sasse motioned to adjourn the meeting and Dave Allspach seconded the motion. The motion was approved. The meeting was adjourned at 8:35AM by Chairman Thompson.

Minutes compiled by Steve Bracey, Resource Conservationist

Approved by Logan County SWCD 12/12/2019

Presiding Officer 

Sec.-Treasurer Dean Sasse