



Logan County Soil and Water Conservation District
1650 5th Street Road - Lincoln, IL 62656 – Phone (217) 735-5508 Ext.3

Logan County SWCD Board Meeting Minutes 6/28/2018

The April-May-June, 2018 meeting of the Logan County Soil and Water Conservation District Board was held on June 28, 2018 in the Lincoln USDA Service Center at 1650 5th Street, Lincoln, Illinois.

Directors present were: Doug Thompson-Chairman, Cheryl Baker-Vice Chairperson, Sec.-Treas. Dean Sasse, Kent Kleinschmidt and Dave Allspach.

District staff present: Steve Bracey, RC

NRCS staff: Jamie Thompson – Soil Conservationist

The meeting was called to order at 7:30 A.M. by Chairman Thompson.

Secretary Report: Board members reviewed the minutes from the March 7, 2018 board meeting. Cheryl Baker moved to approve the minutes. Dean Sasse seconded the motion. The motion was approved.

Treasurer's Report: Board members reviewed the balance sheet, general ledger for June and profit and loss report for FY18. March-May financial statements were emailed previously. Cheryl Baker moved to approve the treasurer's report as presented. Kent Kleinschmidt seconded. The motion was approved.

Correspondence: The Board reviewed the contribution request from NACD. Doug Thompson moved to send a \$100 donation. Dean Sasse seconded. The motion was approved.

Staff reports: A written/oral staff activity report was given by Jamie Thompson and Steve Bracey. Copies of all written reports will be put on file.

Old Business:

County Board Allocation - The Board noted that the \$4000 County Board allocation had been received.

CRP contribution agreement – Steve informed the board that NRCS has indicated a willingness to continue the contribution agreement but details have not yet been released for FY19.

New Business:

- a. Time Sheets – Dean Sasse move to approve Steve's time sheets that Cheryl reviewed. Kent Kleinschmidt seconded. The motion was approved.

- b. Summer Conference – Doug Thompson is registered to attend on Tuesday. Dave Allspach would like to attend on Monday. Steve will send Dave’s registration in today. Kent Kleinschmidt moved to appoint Doug as our voting delegate for Tuesday’s Annual Meeting. Dean Sasse seconded. The motion was approved.
- c. Prevailing Wage Documents – Cheryl Baker moved to approve the prevailing wage ordinance, certification form and the legal notice ad. Dave Allspach seconded the motion. Motion was approved.
- d. Approve CRP contracts – there were no contracts in need of approval.
- e. State Cost Share Program – Steve informed the board that the district had received \$5500 in March for cost share purposes. The Board felt this amount might be better used for cover crops and might involve more customers than using it for structural practices. Fields that previously have never been in cover crops are eligible. Fields exceeding “T” are the first priority. If money is available after all the higher priority group is processed, then applicants will be selected from the 2nd group (fields under “T” soil loss).
- f. FOIA Posted Notice – the Board reviewed and signed the FOIA notice that is required to be posted in the office.
- g. AISWCD Resolutions – Doug Thompson reviewed the resolutions that were discussed at the Land Use Council 6 meeting yesterday. The consensus of the Board was to have Doug decide at the Summer Conference Annual Meeting whether to support or not to support the resolutions after hearing further discussion from the AISWCD membership.
- h. Budget Update – the profit and loss report from the treasurer’s report was briefly reviewed. Steve will prepare the FY18 annual financial report.
- i. RC contract – Steve’s contract expires June 30, 2018. Cheryl Baker moved to extend Steve’s contract through December 31, 2018. Dean Sasse seconded. The motion was approved.
- j. Budget/Audit committee – Chairman Thompson asked for volunteers to serve on the budget committee. Dean Sasse and David Allspach volunteered to serve. Steve will prepare a rough draft and the group will try to meet in August.
- k. Bills – Steve’s FY18 mileage was presented. Cheryl Baker moved to pay the \$176.30 mileage bill. Kent Kleinschmidt seconded. The motion was approved.

Adjournment: Dean Sasse motioned to adjourn the meeting and Kent Kleinschmidt seconded the motion. The motion was approved. The meeting was adjourned at 8:35AM by Chairman Thompson.

Minutes compiled by Steve Bracey, Resource Conservationist

Approved by Logan County SWCD 8/30/2018

Presiding Officer 

Sec.-Treasurer 